

MINUTES
Highway Expansion and Extension Loan Program

Advisory Committee Teleconference Meeting
Financial Management Services Conference Room
Phoenix, Arizona
November 7, 2005

Committee Members Present:

John McGee, Chair
Michael Anderson
David Felix

Paul Schwartz
Lela Steffey

Members Absent:

Victor Mendez
William Gray Beyer

Jim Glock

Others Present:

John Fink, ADOT
Val Carrola, ADOT

Steve Schaefer, ADOT
Don Herp, City of Phoenix

Call to Order

The meeting was called to order by John McGee at 1:30 p.m. A quorum was present.

Consideration of Loan Applications

City of Tombstone, Yellow Jacket Way Project Application

Steve Schaefer explained that the City of Tombstone is requesting \$150,000 to add egress, acceleration and deceleration lanes to Highway 80 at the intersection of Yellow Jacket Way. This project will provide access to the new high school.

Action: A motion to approve the above loan application was made by Mr. Felix, seconded by Ms. Steffey and passed unanimously.

City of Phoenix, Dixileta Drive Traffic Interchange Project Application

Mr. McGee introduced Don Herp representing the City of Phoenix.

Steve Schaefer explained that the City of Phoenix is requesting \$11.9 million for the construction of a new half-diamond interchange on I-17 at Dixileta Drive, including ramps to and from the south, reconstruction of the existing frontage roads, the conversion of existing two-way frontage roads to one-way operation

from Jomax Road to Dixileta Drive, and an over crossing of I-17, including traffic control devices and landscaping.

Mr. Herp explained the interchange is currently in the Regional Transportation Plan, but is not funded in the current five-year program. He pointed out the city has a major service center complex underway at this location and a gravel mine operates in the vicinity, resulting in a considerable amount of truck traffic. He explained that the new interchange will allow the trucks to immediately access the freeway without traveling on the frontage road.

Mr. Felix noted a discrepancy in the stated term of the loan, asking if it will be repaid in five or seven years. Mr. McGee explained that the project is seven years out in the program, but the loan itself will be for five years. He said the City of Phoenix will have to repay the loan and then will be repaid when the program funding is available.

Action: A motion to approve the above loan application was made by Ms. Steffey, seconded by Mr. Felix and passed unanimously.

Adoption of Minutes

Action: A motion to approve the Minutes of the August 30, 2005 meeting as amended was made by Mr. Schwartz, seconded by Mr. Felix and passed unanimously.

Prior Business

Mr. Schaefer referenced a letter from the Director of Public Works for Gila County describing the status of the two projects that have been delayed. Mr. Schaefer explained that the loan for the bridge project has not been drawn because the county is waiting for approval from FEMA. He said that the loan for Six Shooter Road has been drawn, but the project has not started. He explained that the county is working on right-of-way issues and may have to acquire additional right-of-way before this project can begin.

The Committee agreed that it would not make sense to take any action with regard to the loan for the road project at this time as it appeared that this project will begin in the near future. Mr. Fink pointed out that the county has already made one principal payment on the loan.

With regard to the bridge loan, Mr. McGee recommended that the Committee consider giving the county an additional three months to obtain the necessary approvals. He suggested that the Committee could reevaluate the status of this project at that time and take appropriate action, if necessary. The Committee agreed with this approach.

New Business

Cash/Loan Status Report

Mr. Fink reported a Cash balance of \$90,611,194 as of September 30, 2005. He noted that 26 of the 51 loans that have been approved have been paid in full.

Draft HELP Annual Report

Mr. Fink said that the HELP Annual Report is due to the Governor and legislative leadership by December 1. He asked the Committee members to submit comments on the draft annual report no later than November 15 to allow time to make any necessary changes and produce and distribute the final report. He pointed out that the financial statements included in the report are unaudited statements as of June 30, 2005. He said that the HELP Fund audit report for this year has not been issued as of yet.

Next Regular Meeting

Mr. McGee said he is not aware of any pending matters and that the timing of the next meeting will be driven by when applications are received.

Mr. Anderson asked how many loan applications had been received as a result of the recent advertisement. Mr. Schaefer said that none had been received as of yet, but that he had visited fifteen different cities and organizations. He said that he is aware of several applications that are currently in process and that he expects that these will be submitted in the next several months. Mr. Anderson asked if the applications are subject to a submission deadline. Mr. Schaefer explained that applications are accepted throughout the year as long as money is available.

Call to the Public

No comments were made.

Adjourn

There being no further business, the meeting was adjourned at 2:05 p.m.

John McGee, Chair